

NAVIGATING OFFICE HOURS

PART 2: MIDTERM PREPARATION AND POST-EXAM REVIEW

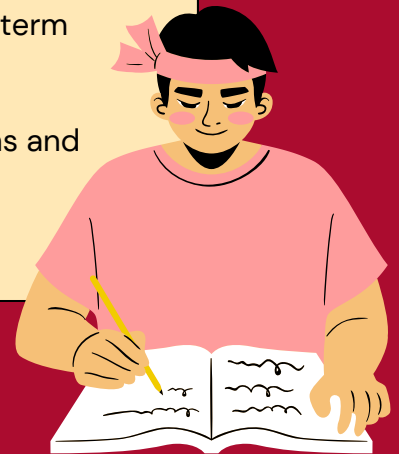
BENEFITS OF MIDTERM OFFICE HOURS

Before Midterms:

- Get clarification on any questions you have about the midterm and course content
- Gain a better understanding of your professor's expectations and approach to grading
- Get advice on study habits and strategies to prepare for the midterm

After Midterms:

- Receive feedback on midterm performance, learn about strengths and areas for improvement
- Gain insight on your academic progress and revisit course goals



BEFORE YOUR MEETING:

Pre-midterm meetings

- Review course readings, midterm prompt, feedback on submitted work, and/or grading rubrics
- Identify concepts that you would like more clarification on
- Write down specific questions you wish to ask the professor

Post-midterm meetings

- Review feedback and note down any follow-up questions you may have
- Reflect on your study habits in relation to your performance on the midterm
- Determine your needs moving forward in the course and be prepared to share this with your professor so they can help support you

SAMPLE QUESTIONS

asking questions can help you clarify course concepts and identify areas for improvement!

For pre-midterm meetings, consider asking:

- How can I best prepare for this midterm?
- This is my understanding of [a course topic], am I on the right track?
- I am having trouble with [a course concept], could we unpack it together?
- After reviewing the grading rubric, I am still unclear about [a component], could we discuss it further?

For post-midterm meetings, consider asking:

- After reviewing my midterm feedback, I am still unsure about [cite specific questions/comments], could we discuss this further?
- Based on my midterm performance, how can I better prepare for the upcoming exams/assignments/projects?
- Based on my midterm performance, what are some areas for improvement?



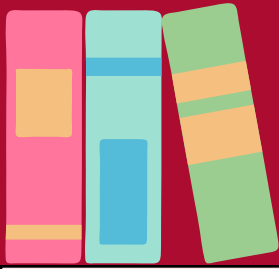
AFTER YOUR MEETING:

Midterm Preparation

- Incorporate notes from your office hours meeting into your study plan/guide
- Revise any concepts/readings discussed in office hours to check understanding
- Adjust your study approach based on feedback from your professor

Post-Exam Reflection

- Implement changes to your study habits based on office hours discussion
- Monitor your progress in the course and check-in with professor as needed
- Be proactive in utilizing office hours



ADDITIONAL RESOURCES

- **Office Hours Videos and Resources**
- **BCLA Advising Center:** provides advising support for course planning, interpreting degree audits, understanding core and major requirements etc.
- **Academic Resource Center:** offers course tutoring, writing tutoring, and specialized support for first-generation college students
- **Katz Family Academic Skills Program:** connects students with learning specialists and academic coaches for support with study skills, time management, test-taking strategies etc.

CONTACT US



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Scan the QR Code to
make an appointment
with BCLA Advising!

